

Banco di Chiavari e della Riviera Ligure - Historical Archives

The checklist that follows is based on the information written on the back of registers and bundles verified by a large sampling

1. Chairmanship and Board of Directors

1.1 Chairmanship

Deed of incorporation and Statutes

1870, 1886, 1900, 1906, 1909, 1919, 1921, 1923, 1925, 1928, 1930, 1936-1938, 1940, 1942; 1946-2002; 2 envelopes (35 booklets)

Regulations

1905, 1907, 1920, 1933, 1979, 1981, 1987, 1990, 1992, 1994, 1997, 2000-2002; 1 envelope (15 booklets)

Shareholder's meetings – Minutes

1870-1995, 12 registers

Shareholder's meetings – Enclosures

1875, 1881, 1887-1891, 1902, 1905-2003; 101 envelopes

Shareholder's meetings – Enclosures. Stenographic Reproductions

1948 - 1980; 3 envelopes

Shareholder's meetings – Enclosures. Tape recordings

1989 - 1995; 1 envelope

Shareholder's meetings – Correspondence and various

1870 - 1922; 1 envelope

1.2 Board of Directors

Board of Directors – Minutes

1870-1994; 69 registers

Board of Directors – Enclosures

1975-1977, 1979-1996; 44 envelopes

Books of the Attendance to the Board of Directors meetings

1879-1911, 1930-1982; 11 registers

Agendas of the Board of Directors

7 December 1870 - 1994; 3 registers

Minutes of the Board of Directors concerning the personnel

1920-1931, 1936-1941; 3 registers

Attendance Sheet of the personnel to the Board of Directors meetings

15 December 1936 - 31 July 1937; 1 register

List of authorized signatures and enclosures

1920, 1922-1937, 1939-1943, 1945-1946, 1950, 1952-1954, 1956-1958, 1960-1963, 1965, 1967-1975, 1977-1980; 22 envelopes

Board of Auditors minutes

1909-1910; 1936-1980; 22 registers

Board of Auditors minutes – Enclosures

5 October 1998 – 16 December 2002; 1 envelope

Executive Committee - Minutes

1946-1994; 38 registers

Executive Committee – Meetings Attendance Books 25 June 1946 - 30 July 1953; 1 register

Executive Committee – Meetings. Enclosures

1987-1999; 21 envelopes

1.3 Shareholders' Office**Shareholder's Ledger**

1920-1947; 5 registers

Shareholder's Index

1921-1922; 1937-1951, undated; 4 registers

Shareholder's Lists

1921, 1925, 1940-1941, 1947-1948, 1980; 1 envelope, 1 register

Dividends Books

undated, 1907-1941; 7 volumes

Stock Certificates of the Banco

- **Talons:** 1870, 1872, 1876-1879, 1882, 1891-1906, 1925, 1931-1959, 1961-1976; 24 envelopes
- **Receipts:** 1872, 1905-1907, 1925; 1 envelope
- **Certificates:** s.d.1871, 1873, 1880, 1883-1905, 1918, 1925-1926, 1935-1937, 1939, 1942-1959; 17 envelopes
- **Transfers and successions:** 1898-1902; 1882-1909, 1920-1923; 2 envelopes
- **Issues of new certificates:** undated [1942], 1960-1961; 1 envelope
- **Compulsory Stocks Registration:** 1925-1959; 1 envelope
- **Capital Increase from 5 to 12,5 million. 1921. Exercise of the Option:** 1921; 4 envelopes
- **Capital Increase from 12,5 to 25 million. 1925. Exercise of the Option:** 1925; 4 envelopes

2. General Management

2.1 General Accounting

Inventory Books (1871-1961) and abstracts (1905-1940)

1871-1962; 18 registers, 1 envelope

Day Books

1870-1876, 1879-1883, 1887-1906, 1976 -1979; 13 registers

Ledger Day Book

1906-1969; 34 registers

Ledger

5 December 1870 - 28 June 1878; 1 register

General Ledger Day Book

1919-1932; 2 registers

Genoa Ledger Day Book

17 November 1919 - 19 April 1934; 1 register

Increase and Decrease Books

1956 - 1965; 3 registers

Administration Expense Books

1946 - 1957; 3 registers

Diverse Debtors Books

1967 - 1970; 2 registers

Diverse Creditors Books

1967 - 1970; 3 registers

Printed Company's Annual Reports

1871; 1874-1875; [1902-1904]; 1906-2003; 16 envelopes

Half-yearly Reports

1986 - 2003; 2 envelopes

Quarterly Reports

2000 - 2003; 1 envelope

Profits and losses accounts

1899-1906, 1944, 1947-1949; 6 items (1 envelope and 5 registers)

General Expenses

1944, 1947, 1949; 3 registers

Copies of invoices and receipts

9 December 1870 - 2 July 1872; 1 register

Taxes and levies: Personal Property

1912-1943 1 envelope

Cash Books

16 March 878 - 9 November 1878; 1 register

Monthly Statements of the Accounts

1911-1920; 1 envelope

Statements of the term deposit yields in the different agencies

1937-1944, 1 envelope

2.2 Secretary's Office

Service Orders of the Management

1906-1926; 2 registers

Service Orders of the Management – Chiavari Headquarters

1960-1961; 1 envelope

Letter Book of the Management – Genoa Headquarters

1923-1943; 9 volumes

Letter Book of the Management – Chiavari Headquarters

1942-1970; 7 volumes

Advertising and published material

1872 - 1943; 1 envelope

2.3 Employees

Employees' Registration Books

1903-1972; 6 registers

Insurance Contracts for employees and administrators

1909-1910, 1913-1914, 1916, 1919; 1 envelope

Job Applications, Hiring, Dismissals, Other Actions

1907-1909, 1911-1914-1920; 1 envelope

Employees: Miscellaneous

1908-1909; 1911-1920; 1 envelope

Wages and salaries: assorted files

1916-1917; 1920-1926; 1928; 1943-1951; 4 envelopes

Military Exemptions

1917-1918; 1 envelope

Payrolls

1934; 1941-1943; 1945; 6 registers

Strike

1920; 1 envelope

2.4 Executive Organization Service

Memos

1968-1978; 4 envelopes

Circular Letters

1930-32; 1936; 1943-45, 1959, 1961-1978; 8 envelopes

Opening of Service Counters

1905-1980; 5 envelopes

Branch Correspondence

1920, 1926, 1932-1934, 1936-1937; 1 envelope

Telegraph Keys

1908-1931; 1 envelope

Monthly Accounting Statements of the Rapallo Branch

1933-1980; 6 envelopes

Monthly Accounting Statements of the Lavagna Branch

1959-1981; 4 envelopes

Black Books – warnings – records – reprimands: Lavagna Branch

1 January 1928-30 June 1950; 1 register and 16 records

Client Signature Specimen Varese Ligure Branch

1909-1922; 1 register

3. SHARES AND STOCK EXCHANGE OFFICE

Italian and foreign stock and shares

undated; 3 envelopes

Miscellany

1906 - 1953; 2 envelopes

4. TREASURER’S OFFICE

Charitable organizations, nursery schools, rest homes (etc)

1874-1980; 1 envelope

Revenue stamps

undated; 2 envelopes

5. LEGAL OFFICE

Legal Files

1898-1903, 1906, 1931, 1937-1950, 1952; 2 envelopes

Aggregated Archives

Consorzio di Bonifica Agraria Chiavari (1931 – 1965; 1 envelope)

An agency set up in 1931 aimed at, according to its Statute “...the creation, the employment and the maintaining of whole reclamation works among the owners of lands in the commune of Chiavari and S. Rufino di Leivi.”. In reality, it was used in order to build a road to link the two municipalities, carried out thanks to two loans granted by the Consorzio Nazionale Credito Agrario. The Treasury Service for the collection and the payment of the installment of the loan were entrusted to the Banco in 1940. The two loans were paid off in advance in 1961 and the treasury service ceased in 1965 with the payoff of the remaining balance.

1. Statute; 1931

2. Payment orders regarding different expenses; 1932, 1942-1965
3. Payment orders; 1938-1940
4. Cash journals; 1942-1948
5. Budget plans; 1940-1944
6. Financial accounts (final balance sheets); 1933-1939, 1942, 1943
7. Collection Receipt books; 1942-1953
8. Contracts

The Anglo American Agency Bank, Alassio (SV) (1908 – 1945; 12 registers)

This was a small branch operating in Alassio at the beginning of the 20th century that subsequently became Banca Galleani and then, in 1979, was taken over by the Banco di Chiavari.

1. “Cash-book and cash journal from 1st October 1908 to 31st August 1909”; 1st October 1908-31st August 1909
2. Cash-book; 1 September 1909 -24 September 1913
3. Ledger of the current accounts; 1908-1912
4. Book Ledger; 9 April 1909-15 June 1913
5. Cash Journal; 27 August 1910- 11 March 1912
6. Ledger n. 1; 1908-1909
7. “Profits and losses account of the business 1930”; 1930; 1 register
8. “Profits and losses account 1932”; 1932; 1 register
9. “Profits and losses account 1933”; 1933; 1 register
10. “Portfolio”; 1938 - 1949; 1 register
11. “Ledger of the current accounts. 18”; 1936 - 1938; 1 register
12. “Ledger journal”; 1922 – 1945; 1 register

**Soc. An. Chiavarese per Costruzioni ed Esercizio Tramvie Ferrovie economiche e complementari
(3 registers; 1898 – 1911)**

A body set up in 1898 in order to finance the study and building of a railway junction between Chiavari and its hinterland. After years of meetings and discussions, the project was judged unfeasible due to a lack of adequate funds. The company was gradually liquidated starting in 1903.

1. Board of directors minutes; 7 April 1898-19 February 1902
2. Ledgers; 1 June 1898-1 December 1902
3. Liquidation book; 23 March 1903-3 June 1911

Nicola Giuseppe Dallorso Foundation (1 envelope)

A body set up in 1940 by the chairman of the Banco di Chiavari, Nicola Giuseppe Dallorso, with funds coming from his personal estate, on the occasion of the celebration for his

appointment as Senator of the Reign of Italy. It has the aim of conferring, through a contest, nine annual prizes to the children (of male employees) attending junior high schools and high schools earning high marks. It was dissolved in 1997 because of insufficient funds.

Personal Archives

Nicola Giuseppe Dallorso (1940-1941, 1945; 1 envelope)

1. Honors bestowed from the personnel of the Banco di Chiavari e della Riviera Ligure to their chairman, the Cavaliere del lavoro¹ Nicola G. Dallorso on the occasion of his appointment as Senator of the Reign, Genoa, 1940-XVIII
2. In the Jubilee of Labor of the Chairman Cavaliere del Lavoro Senior Officer Nicola G. Dallorso senator of the Reign, Genoa, 1941-XIX
3. Nicola Giuseppe Dallorso. Profile.
4. “Memoria defensionale” presented by Nicola Giuseppe Dallorso to the High Court of Justice in Rome.

¹ A particular institution of the Italian Republic given by the President of the Republic to all the Italian citizens, also living abroad, who were “particularly well-deserving in the fields of agriculture, industry, commerce, handicrafts and insurance companies”.